



## Santa Clara County Office of Education

Charles Weis, Ph.D.  
County Superintendent of Schools

# Informational Bulletin

*For Santa Clara County Districts*

## District Business & Advisory Services

Nimrat Johal: Director- DBAS: 408-453-6599

Cathy McKim, Manager-DBAS: 408-453-6588

Bulletin: 12-056**REVISED**

Date: October 10, 2011

To: District Fiscal Directors

From: Jason Vann, District Business Advisor

Re: Revised Due Date for the 2011-12 First Interim Data Collection

---

Please be advised that due to the delay in publishing First Interim Guidelines, we have extended the due date for First Interim Data Collection from the original due date of October 14, 2011 to **October 21, 2011**. Upon receipt of your completed data collection worksheet, District Business and Advisory Services (DBAS) will prepare your 2011-12 First Interim revenue limit calculation. These calculations will be sent to you no later than October 31, 2011.

The 2011-12 First Interim Revenue Limit Data Collection form can be downloaded at the following location: <http://www.sccoe.org/depts/dbas/portal/bulletins.asp>.

Should you have any questions concerning these forms, please contact your District Business Advisor:

Ann Redd-Oyedele (408-453-6593)

[Ann.Redd-oyedele@sccoe.org](mailto:Ann.Redd-oyedele@sccoe.org)

Kolvira Chheng (408-453-6510)

[Kolvira.Chheng@sccoe.org](mailto:Kolvira.Chheng@sccoe.org)

Jenina Salcedo (408-453-6594)

[Jenina.Salcedo@sccoe.org](mailto:Jenina.Salcedo@sccoe.org)

Jason Vann (408-453-6576)

[Jason.Vann@sccoe.org](mailto:Jason.Vann@sccoe.org)

### Reminder:

Please refer to DBAS Informational Bulletin #12-044 – “2010-11 Annual Revenue Limit Data Collection” for changes made to the unemployment insurance (UI) calculation. In summary, we are expecting districts to report UI expenditures for the current fiscal year on an accrual basis and not the amount paid. Ideally, this amount should agree to the budgeted amount in QSS during the year. At the end of the year UI should agree to the unaudited actuals in QSS. If you feel the budgeted amount in QSS is not the most accurate number to use for first interim, work with your Advisor to arrive at the best estimate.